

BOARD OF DIRECTORS

PRESIDENT	VICE PRESIDENT FIELDS	VICE PRESIDENT ORDERS	LEAGUE SECRETARY	LEAGUE TREASURER	TOURNAMENT DIRECTOR	1BOARD MEMBER AT LARGE	2BOARD MEMBER AT LARGE	PROGRAM DIRECTOR SENIOR	PROGRAM DIRECTOR JUNIOR
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- Board of Director’s positions are ELECTED positions. Members of the Board of Directors will hold their positions for a maximum of 3 years before having to be re-elected.
- **PRESIDENT, V. PRESIDENT/ORDERS, LEAGUE TREASURER, 1st BOARD MEMBER @ LARGE, PROGRAM DIRECTOR/SENIOR** will have the first elections at the end of September, 2014. The new term for these positions will begin in October of 2014 – for the 2015 season. (Future elections will take place in September of the following years: 2017, 2020, 2023, 2026...)
- **V. PRESIDENT/FIELDS, LEAGUE SECRETARY, TOURNAMENT DIRECTOR, 2nd BOARD MEMBER @ LARGE, PROGRAM DIRECTOR/JUNIOR** will have the first elections at the end of September, 2015. The new term for these positions will begin in October of 2015 – for the 2016 season. (Future elections will take place in September of the following years: 2018, 2021, 2024, 2027...)
- The members of the Board of Directors will serve in WORKING and ADVISORY positions, holding monthly meetings.
- The Board of Directors will make ALL financial decisions of the league to include (but are not limited to): yearly registration fees; advanced play/tournament fees; uniform and equipment spending; maintenance and field spending, etc.

- **BASIC RESPONSIBILITIES AND DUTIES OF BOARD OF DIRECTORS:**
 - **PRESIDENT.** The President will oversee the entire league. Schedule and preside over monthly meetings of the Board of Directors. Schedule meetings of the Junior/Senior Programs when needed. Serve on any and all ad hoc committees as needed.
 - **VICE PRESIDENT/FIELDS.** The person serving in this position will oversee the maintenance and improvements of all fields that BMBL uses. They will oversee the Junior and Senior Program’s Asst. Director/Fields positions and intervene when needed to assure that all aspects of field maintenance is being performed. This person will submit expected spending needs to the League Treasurer at the November meeting of the Board of Directors on a yearly basis to allow for a proper budget to be prepared. This person will also see that spending for fields does not exceed the approved budget.
 - **VICE PRESIDENT/ORDERS.** The V.P./Orders will oversee ALL orders being placed by the Jr. and Sr. Programs. This person will work closely with the Jr. and Sr. Program’s Asst. Director/Orders to assure that the budget amounts are not being abused and that only those items needed and approved for purchase are being obtained. This person will submit expected spending needs to the League Treasurer at the November meeting of the Board of Directors on a yearly basis to allow for a proper budget to be prepared. The VP/O is the only person in the League who can give authority to or purchase BOD approved items from the various vendors that BMBL deals with.
 - **LEAGUE SECRETARY.** The League Secretary will keep the minutes of the Board of Directors along with copies of all minutes submitted from the Junior and Senior Program meetings; the treasurer’s reports from the BOD and Program meetings. This person will see that the Jr. and Sr. Program minutes are distributed to the members of the Board of Directors via e-mail in a timely manner after receiving same from the Program Directors. The League Secretary will be the third signature approved person for the League’s checking account and savings account.

- **LEAGUE TREASURER.** The League Treasurer will be in charge of ALL checking accounts, savings accounts, etc. This person will write checks as needed and as approved by the BOD. They will work closely with the Funds Coordinator of each Program to prepare and submit a yearly budgets to the BOD. The League Treasurer will be in charge of filing the League's yearly Taxes and keeping the League's non-profit and tax-exempt status current. This person will submit a Treasurer's Report to the BOD at each monthly meeting.
- **LEAGUE TOURNAMENT DIRECTOR.** The person serving in this position will oversee the entire structure of our tournament division in both the Junior and Senior Programs. They will work closely with the Junior Program Tournament Director and the Senior Program Director to ensure that all aspects of any BMBL run tournament are being handled. Aspects of BMBL tournament teams and BMBL run tournaments include but are not limited to: tournament team tryouts; uniform and equipment needs; field preparations for BMBL hosted tournaments; invitations to area leagues for BMBL hosted tournaments; etc. The League Tournament Director will also submit expected spending needs of the tournament division to the League Treasurer at the November meeting of the BOD on a yearly basis to allow for a proper budget to be prepared. They will also see that spending for the tournament division does not exceed the approved budget.
- **1ST AND 2ND BOARD MEMBER AT LARGE.** The League will keep 2 members on the Board of Directors as "members at large". These members will serve in an advisory position and assist in the running of the league when and where needed. Though specific responsibilities and duties are not assigned to these positions, these members will be expected to help with the various aspects of the league such as: BMBL hosted tournaments; Opening Day; field work days; banquets and special events, etc.
- **PROGRAM DIRECTORS – SENIOR AND JUNIOR.** The Program Directors of both the Senior and Junior Divisions will oversee the entire operations of their individual divisions. These directors will hold monthly meetings of their respective divisions. They will be responsible for filling the positions of their divisions as described in the "League Structure" descriptions. They will submit names of prospective volunteers to the BOD for approval prior to appointing them to a certain position. The Program Directors will take and submit the Minutes of their respective meetings to the League Secretary within 3 days following their scheduled meetings. The Program Directors will submit a PROGRAM REPORT to the BOD at each monthly meeting.